**Bangladesh Fisheries Research Institute**

**Mymensingh-2201**

**Format Project Proposal**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| 01. | Thematic area | : |  |  | |
| 02. | Title of the project |  |  |  | |
| 03. | Name of the applying institution/organization with full address | : |  |  | |
| 04. | Name of the Division | : |  |  | |
| 05. | Status of the project | : | New | On-going | |
| 06. | Project site | : |  |  | |
| 07. | Co-ordinator/collaborating institutions | : | Listed collaborating institutions are those that are jointly proposing research in collaboration with the proposing institution and will normally receive funds directly from the Strengthening of Hilsa Research project) | | |
| 08. | Researcher(s)  a. Principal Investigator  b. Co-Investigator(s) | : |  | |  |
| 09. | Name(s) and Designation(s) of the researchers, time proposed and works to be done | : |  | |  |
| 10. | Project Duration  a. Original starting date  b. Completion date  c. Plan for the period of | : |  | |  |
| 11. | Project cost expenditure  a. Total cost (Tk.)  b. Expenditure incurred (Tk.) | : |  | |  |
| 12. | Estimated budget for planned year  a. Personnel  b. Operational  c. Capital  d. Total (a+b+c) | : |  | |  |
| 13. | Submitted by PI |  | Recommended by head/ appropriate authority of the organization | | Approved by DG |

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| --- | --- | --- | --- |
| 14. | Backgrounds and Justification | : | Should be will justified with recent reference |
| 15. | Literature review | : | Relevant and recent information (Follow Bangladesh Journal of Fisheries Research (BJFR) |
| 16. | Objectives of the project | : | Start with ‘To’: Must be consistent with Title |
| 17. | Expected output | : | Should be very clear |
| 18. | Achievements in the past | : | From the starting of the project |
| 19. | Plan for year( i.e. 2015-16) | : |  |
| 19.1 | Experimental design and Methodology |  | Name of the expt./study should be clearly mentioned, Experimental design (if applicable) must be consistent with name of experiment  Detail Methodology should be given |
| 20. | Work plan summary and activity chart | : | Should be consistent with methodology |
| 21. | References | : | (Follow BJFR) |
| 22. | Details budget estimate (Tk) | : | Must be consistent with methodology |
| 23. | Details of salaries and allowances | : | NA |
| 24. | Details of Operational expenses (Tk) | : |  |
| 25. | Details of Capital expenses (Tk): | : |  |
| 26. | Procurement Plan | : |  |
| 27. | Project monitoring and evaluation plan | : |  |
| 28 | Qualifications and experience of research team |  |  |
| 29. | Certification/Declaration by the principal investigator | : | I hereby declare that the proposed research proposal was not submitted elsewhere for funding and is not receiving funds from any other sources.  Signature………………………………… Date:…………/…………/……… |
| 30. | Endorsement by head / appropriate authority of the organization |  | Signature……………………………….. Date:……………/…………../………  Name:…………………………………. Position:……………………………..  Address:…………………………………………………………………………………………..  Tel. No:……………………… Cell no: ……………………Fax:………………..E-mail:………. |

\* Justify properly If extension needed